Dean s Administrative Council
Minutes of Meeting April 22, 2020
1:00p.m. via Zoom

Members Present: Dr. Andi Kent, Dean; Dr. John Kovaleski, Associate Dean; Dr. Susan Santoli, Chair of Leadership and Teacher Education; Dr. Tres Stefurak, Chair of Counseling and Instructional Sciences; Dr. Robert Thompson, Chair of Hospitality and Tourism Management; Dr. Shelley Holden, Chair, Health, Kinesiology and Sports; Dr. Paige Vitulli, Chair of Integrative Studies; Dr. Yvette Getch, Faculty Council Rep; Dr. Matt Binion, Director of Academic Assessments; Ms. Amber Day, Assistant Marketing Director; Ms. Jennifer Simpson, Director of Field Services; and Ms. Aimee Meyers, Development Liaison

Absent: Mr. Josh Wooden, Director of Academic Advising,

Dr. Kent called the meeting to order via Zoom at 1:00 p.m.

- **Information Update:**

  - **Searches**
    HKS – Waiting on final approvalvT.16 TD(HKS)TjTT0 S –KS CI†Waiting on fi-nal ap8-7(ova)4 (l)4 (v7
    will   be   h a n d l i n

- **Transient requests (AK):**
  - Be flexible with students making transient request, including online classes.

- **Summer School (JK):**
  - Full-time faculty contracts went out on Monday.
  - Summer enrollment numbers are up compared to this time last year.
  - Working on part-time faculty contracts.
    - Secretaries should send letters to Dr. Kovaleski for review and he will forward to Dana for Dr. Kent's signature.

- **Fall Considerations (AK):**
  - The president has put together a team of people that will specifically be working on a plan to open for the fall. There will be sub-committees created from that committee. The goal is to open in August. Ideas/options that may be considered are: (*no decisions have been made nor have any committees met as of this date*)
    - Implementing social distancing strategies. (i.e. online vs on-campus)
    - Options for students
    - Issues with being stationary (i.e. mask, cleaning supplies, etc.)
    - Policy will be developed on social distancing (faculty will decide how to implement)
    - Changes with schedules
    - Graduate programs will be the same
    - Internships
- **Marketing and Communications (AD):**
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